

How to sign up for School Rowing in 2017

We're sure you'll have a lot of fun learning this wonderful sport. Townsville schools have a history of producing fine rowers, as does our club. In become a school rower you also become a member of the Townsville & JCU Rowing Club as your school rows out of the Club's boatshed and uses its equipment.



The instructions below explain the two components of signing up (school + club) and how to go about it. It's very important that all forms and payments are done before the first session. A parent needs to approve the club forms before submission.

Quarter 1: New rowers (Year 7/8) join the school 'Learn to Row' program

- Complete **school paperwork** and pay **school** Learn to Row **fee**. Fee pays for school coaches etc.
- Complete the **Townsville & JCU Rowing Club** membership application **online form** and pay associated club **fees**. Fees cover Rowing Queensland insurance, access to club equipment and facilities, membership of club etc.
 - Using an iPad or computer is easier than a phone due to larger screen.
 - Go to <https://www.revolutionise.com.au/tjcurowing/> and select 'Register'.
 - Enter rower's name carefully with appropriate capitals.
 - Select Registration type "**A School Learn to Row**". Cost is \$48 Club + \$15 Rowing Qld/Australia + transaction fees (the latter are added during the payment step)
 - Fill in the form – don't skip any fields marked as compulsory
 - Press Submit. A green bar will appear to tell you it has gone through. You will also receive an automatic email.
 - Submitting the membership form generates an invoice. You'll get a copy by email. Click the fee payment link inside the email, scroll down the invoice to the How to Pay information and click the link, then click the Mastercard/Visa symbol.
 - Pay the fees online using your credit/debit card. You will get both screen notification and an automatic email if the payment has gone through.
 - If you are unsure contact Chloe, the Club's Registrar at registrar@townsvillejcurowing.com.au
- Note: **Student helpers for LTR**. If the Head Coach wishes to have a few experienced rowers assist with the school's LTR sessions the Club allows these rowers extended (early) club membership coverage, but only for the purpose of helping with LTR sessions. No rowing/coxing at other times or for other purposes is allowed, although they may also assist with, or participate in, the Easter rowing camp if there is one → To access this cover the rower must apply and pay for club Quarter 2+3 membership before beginning to help with the LTR. See below for instructions.

Quarters 2 & 3: All those rowers (Years 7-12) selected by the Head Coach join the school's main 2017 rowing program

- Complete **school** paperwork and pay **school** rowing program **fee** — pays for school coaches etc.
- If you just finished the school Learn to Row course → The **Townsville & JCU Rowing Club** Registrar will send you an invoice to upgrade your membership to Quarter 2+3 (or Coxswain).
 - This invoice will come to your email address as listed in your online profile.
 - It will arrive towards the end of March.
 - It must be paid before the Quarter 2 program commences.
- If you rowed last year → Complete the **Townsville & JCU Rowing Club** membership application **online form** and pay associated **fees** — Fees cover Rowing Queensland insurance, access

to club equipment and facilities, membership of club etc.

- Go to <https://www.revolutionise.com.au/tjcurowing/> and 'Renew'.
 - Type carefully to call up your existing profile.
- Select the appropriate School Registration type.
 - This is usually "A School Quarter 2+3 Junior Competitive – 1 April to 30 September". Cost is \$300 club + \$46 Rowing Qld/Australia + transaction fees (the latter are added during the payment step).
 - If you have been told by the Head Coach you are coxing only (no rowing allowed) select "A School Coxswain Junior Competitive". Cost is \$50 club + \$46 Rowing Qld/Australia + transaction fees.
 - Note: Rowers who know they will row all or most of the year (e.g. in Quarter 1 and 4 Club YouthRow program or special competitive squads as well as the Q2&3 school program) may wish to select a 'Full year' club membership. Discounts are available for additional family members – so compare total costs if siblings or parents row too. (Applies to full year memberships only)
 - If you are coaching but not rowing select 'Associate (non-rowing) – coach". Cost is \$50 club + \$22 Rowing Qld/Australia + transaction fees.
- Once on the next screen scroll down to the email address field, are your details already there? If not, press the back button on your browser, re-enter your details and run the search again. (Don't want to accidentally make a second 'you' in the national system)
 - Note: The Club stores the street and phone number portion of your contact information *in special "Club access only" fields*, so don't be surprised if parts of the generic contact information are partially blank. Just scroll down a bit further and look.
- When you've found your profile and checked/updated the whole form press Submit. A green bar will appear to tell you it has gone through. You will also receive an automatic email.
- Submitting the membership form generates an invoice, a link will arrive in an email -- scroll down on the invoice to the How to Pay information and click the web link shown, click the Mastercard/Visa symbol when it appears.
- Pay the fees online using your credit/debit card. You will get both screen notification and an automatic email if the payment has gone through.
- If you need help contact Chloe, the Club's Registrar (registrar@townsvillejcurowing.com.au)

Keep up with club news

Upcoming events, course and regattas are included in our events/calendar sections of the Club Facebook page and website. As a club member you'll also receive club eNews emails from time to time. If you use Facebook 'like' and 'follow' the Club's page. We post on a range of rowing related information and club happenings. Tip: under the 'Following' drop down menu, set the notifications to 'on' so you get an alert when a new item is posted. That way when you click the notifications globe icon at top right of your own Facebook banner it will list recent Club posts.

www.facebook.com.au/townsvillerowing

www.townsvillejcurowing.com.au

Club policies

You must have fully paid all fees and submitted a membership form before you can access any Townsville & JCU Rowing Club resources, i.e. any activities based out of the rowing shed and pontoon.

The Club Handbook is available on the Club's main website. It provides a general introduction to rowing and Club processes and also contains key Club policies (including supervision of under-18 rowers). We also have a handy [school rowing info sheet](#) summarising some of the key information in a student-friendly format.